

BEng ARCHITECTURE

Guidelines for the Portfolio

A portfolio of work is required during the application process. You may create the portfolio digitally with the help of a software such as MSWord by scanning images, and drawings and by typing the required additional information, or you may create it by hand and submit a scanned version of your portfolio. The portfolio must be between 10 and 15 pages (A4 format), and needs to be submitted online in PDF format. It must include only works that you have created either individually or as a member of a team.

The **first page** of the portfolio must state: **This portfolio contains the works of [applicant's name].**

This is a claim of authorship. Submitting works that are not your own may lead to the exclusion from the admission process or the loss of your study place at any point in time during your study in XJTLU.

Your portfolio can contain copies, printed scans or photographs of:

- Samples of freehand drawing/sketching (if you have any please include some!).
- A variety of other art works such as painting, calligraphy, sculpture, graphics, art, photography, woodworking, ceramics, film projects (screenshots and photos of models you have made).
- Any other visual media that demonstrate your interest and abilities in creative techniques.

If you were not studying art subjects in school, you may also include:

- Drawings and diagrams related to geometry, physics, biology or other sciences that show us that you care for visual representation

All parts of your portfolio should be of the highest possible technical/visual quality.

We do not limit the number of works, but ask you to present your portfolio in a neat, well-organised manner. Since your portfolio is limited to 15 pages in A4 format, you may need to carefully select the works that you submit.

Place the copies, printed scans, and photographs on the A4 pages and label each portfolio item in English with:

1. Date of creation
2. More information about each image: something about the techniques and medium used; what it refers to (no more than 10 words per image).
3. Whether the project was done on your own, or in a class, or in a team.
4. The original size of the work.
5. If the work has been created by a group of people, then please describe clearly how many people were involved and how you contributed to the work.

You are also allowed to comment on each item shown in your portfolio with one or two sentences (in English). You do not have to do this, but if you think that this will help us better understand your work and your thoughts, please do so.

Guidelines for the Personal Statement

This should be no more than one side of A4, Verdana or Calibri font, 11-point font size- around 450 words. You have some flexibility in how you structure it but one suggestion is that it might contain three sections: A personal introduction in which you detail your hobbies and interests (there is no need to include any information in this section about your academic achievements), a section where you describe why you want to be an architect, and finally an explanation of why you believe you would be a good architect- you may wish to link this to your hobbies and interests, and perhaps also your academic achievements. In this section you should also briefly say why you wish to join XJTLU.

Your personal statement should be a reflection of your passion and interest for architecture. It is not supposed to focus on your academic achievements. More information about writing personal statements can be found on various UCAS websites, for example <https://www.ucas.com/undergraduate/applying-university/writing-your-personal-statement>.

Guidelines for the Interview

If you are short-listed the Department of Architecture at XJTLU will invite you for an interview. For international applicants the interview will be conducted online.

In your interview you will meet with staff from the Department of Architecture. The interview will take around 15 to 20 minutes. We will mainly be interested to speak to you about the works that you submitted with the portfolio. We might also ask general questions about your creative background and your dedication to the field of architecture. During the second half of your interview you will be welcome to also ask us questions, if you have any.

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